CONGRATULATIONS ON THE PURCHASE OF YOUR NEW WireMac-E, A PROFESSIONAL AND HEAVY-DUTY WIRE PUNCH AND BINDING MACHINE. YOUR WireMac-E WAS DESIGNED WITH A FULL RANGE OF FUNCTION AND PREMIUM QUALITY COMPONENTS TO GUARANTEE YOU AN EFFORTLESS AND PROFESSIONAL BIND, AS WELL AS MANY YEARS OF TROUBLE-FREE SERVICE.

WE RECOMMEND THAT YOU TAKE A FEW MINUTES TO FAMILIARIZE YOURSELF WITH THE FUNCTIONS OF YOUR NEW WireMac-E. YOU WILL FIND THAT WITH JUST A LITTLE PRACTICE, ANY PERSON CAN ACHIEVE PROFESSIONAL RESULTS.

FEATURES

Closer Handle
Die Disengagement Pins
Side Margin Control

MASTER SELECTOR
Pitch
Wire Size
Wire Closure
Depth Margin

Wire Closer
Diameter Scale
Waste Drawer
Wire Snatch

Power Switch
Reverse Control
Depth Margin Control
Punch Throat & Ruler
Continuous Punch Guide
Wire Closer Control
Foot Pedal Control

ASSEMBLY & SAFETY INSTRUCTION

1. Place your new WireMac-E on top of a sturdy working table. See picture 1
2. Plug the power cord and foot pedal cord to the back of machine See picture 2
3. Remove the screw from Closing Axle clockwise as indicated, connect the Closing Handle in a vertical position onto the Closing Axle. Tighten-back the screws counter clockwise. See picture 3.

5. Always turn switch-off and place Foot Pedal out of reach when machine is not in use.
6. To reduce the risk of electric shock, never operate the WireMac-E near water.
7. Do not use the WireMac-E if power cord is damaged.
8. Do not allow the electric cord to be in contact with hot surfaces.
9. In case of malfunction, return the unit to your distributor for service. This equipment does not contain any part that can be serviced by the consumer or operator.
SET-UP

Insert a full unbound document into Diameter Scale.

1. Based on Diameter Scale reading, on the Master Selector you will see:
   -- Depth Margin
   -- Wire Closure
   -- Wire Size

2. Set Depth Margin Control to the color determined from Step 1. Color indicated on Depth Margin Control should match color on Master Selector.

3. Set Wire Closer Control to the wire closure size determined from Step 1.

4. (If needed) Use Master Selector to identify the size of your wire.

PUNCHING

1. Align Side Margin Control to proper sheet & cover size. Note: There are different side margins for 11" sheets & their 11-1/4" covers.

2. Pull out Disengagement Pins to avoid partially punched holes.

3. Insert sheets and press foot pedal to punch.

TIPS
Maximum single punching capacity: 23 sheets (20 lbs paper)
Recommended number of sheets per punch (for maximum equipment durability): 15 sheets (20 lbs paper)

Empty the Waster Drawer from time to time. Overfilled Waste Drawer may cause machine to malfunction.

IN CASE OF PAPER JAM
The punching action will automatically stop in case the punch sheets are overloaded or too heavy. When this occurs, simply press the Reverse Button in the back of the machine repeatedly, until all the punching dies return to their original, home position. Now you can pull out some of the sheets and re-start the punching action by pressing the Foot Pedal again.
FOR PUNCHING DOCUMENT LARGER THAN 14" (356MM)

1. Align sheets as indicated on punch throat ruler. Make sure all dies disengagement pins are pushed in. Insert sheets and press Foot Pedal to punch the left part first. See Picture 1
2. Remove sheets and flip them over as illustrated. See Picture 2
3. Insert sheet from right-hand-side. Press Foot Pedal to punch. See picture 3. IMPORTANT: Document must be inserted in such a way as to place one of the already perforated holes onto the Continuous Punch Guide.

INSERTING

1. Insert pre-selected wire into Wire Snatch
2. Insert document from last pages to first pages then insert front cover. The back cover should be inserted last with inside facing up.
3. Take out inserted document from Wire Snatch to close the wire.

TIPS
The seam of closed wire should be inside the book. Follow step No.2 instruction for best results.

CLOSING

1. Put inserted document into Wire Closer. The wire element must stand horizontally at the bottom of Wire Closer.
2. Pull Closer Handle forward to close.
3. Take out document and turn back cover over. The binding is complete.

TIPS
The seam of closed wire should be just touching. Slightly adjust the Closer Control a little left or right for the under-closed or over-closed seam.
## TECHNICAL INFORMATION

<table>
<thead>
<tr>
<th>Size</th>
<th>Size 3 : 1 (3 HOLES PER INCH)</th>
<th>Size 2 : 1 (2 HOLES PER INCH)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><img src="holes_3.png" alt="Holes Diagram" /></td>
<td><img src="holes_2.png" alt="Holes Diagram" /></td>
</tr>
<tr>
<td>Size</td>
<td>Punching Length</td>
<td>Size</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>14&quot; = 40 Holes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>LEGAL = 38 Holes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>A4 = 34 Holes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>11&quot; = 32 Holes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8.5&quot; = 24 Holes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>A5 = 24 Holes</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Size</th>
<th>Sheets 70-80 g/m²</th>
<th>3/16</th>
<th>4.5</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20</td>
<td></td>
<td>3/16</td>
<td>4.5</td>
</tr>
<tr>
<td>30</td>
<td></td>
<td>1/4</td>
<td>6</td>
</tr>
<tr>
<td>50</td>
<td></td>
<td>5/16</td>
<td>8</td>
</tr>
<tr>
<td>60</td>
<td></td>
<td>3/8</td>
<td>9</td>
</tr>
<tr>
<td>80</td>
<td></td>
<td>7/16</td>
<td>10</td>
</tr>
<tr>
<td>100</td>
<td></td>
<td>1/2</td>
<td>12</td>
</tr>
<tr>
<td>120</td>
<td></td>
<td>9/16</td>
<td>15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Size</th>
<th>Sheets 70-80 g/m²</th>
<th>5/8</th>
<th>16</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>140</td>
<td></td>
<td>5/8</td>
<td>16</td>
</tr>
<tr>
<td>160</td>
<td></td>
<td>3/4</td>
<td>19</td>
</tr>
<tr>
<td>180</td>
<td></td>
<td>7/8</td>
<td>22</td>
</tr>
<tr>
<td>220</td>
<td></td>
<td>1</td>
<td>25</td>
</tr>
<tr>
<td>280</td>
<td></td>
<td>1-1/4</td>
<td>32</td>
</tr>
</tbody>
</table>

## WARRANTY POLICY

YOUR **WireMac-E** HAS A WARRANTY OF ONE YEAR FROM DATE OF PURCHASE. IN THE EVENT OF A MANUFACTURER’S DEFECT, YOUR DISTRIBUTOR (AT OPTION) WILL REPAIR OR REPLACE IT. IMPORTANT: THIS WARRANTY DOES NOT COVER DAMAGES DUE TO IMPROPER USE OR IMPROPER TREATMENT OF THE UNIT, INCLUDING ANY EXTRAORDINARY EVENT LEADING TO THE DAMAGE OF THE MACHINE, WHETHER IT IS REVERSIBLE OR NOT.

IF THE **WireMac-E** IS NOT WORKING PROPERLY, FIRST FOLLOW THE CORRECTIVE ACTIONS ABOVE. IF THE PROBLEM PERSISTS, PLEASE CONTACT YOUR DEALER FOR FURTHER INSTRUCTIONS. PLEASE HAVE YOUR MACHINE’S SERIAL NUMBER AND THE PURCHASE DATE READY. IF THE MACHINE MUST BE RETURNED TO YOUR DISTRIBUTOR, IT IS YOUR RESPONSIBILITY TO PROPERLY PACK AND SHIP IT. AS ANY DAMAGES INCURRED DURING ITS TRANSPORTATION IS NOT COVERED BY OUR WARRANTY POLICY.